


## ROLE DESCRIPTION

### DOCTORS DISCIPLINARY CHAMPION (NON EXECUTIVE)

<b>1. Name of Champion</b>	All NEDs
<b>2. Background</b>	<p>There is an agreement between the FT and the Local Negotiating Committee outlining the FT's procedure for handling concerns about doctors and dentists conduct, capability and ill health which implements the national policy '<a href="#">Maintaining High Professional Standards in the Modern NHS</a>'. The FT policy mirrors the national framework document.</p> <p>If concerns are deemed serious by the Chief Medical Officer, they must register these with the Chief Executive who must ensure that a case manager is appointed. The Chairman of the Board must designate a non-executive member "the designated member" to oversee the case and ensure that momentum is maintained.</p> <p>For further information see the Trust's Disciplinary, Capability, Ill Health and Appeals Policy and Procedure for Doctors and Dentists (embedded below).</p> <div style="text-align: center;">         PP05-2019-Disciplinary-Capability-Ill-Health     </div>
<b>3. Purpose</b>	The designated Board member will oversee the Case Manager and Case Investigator during the investigation process and maintain the momentum of the process. The practitioner may also make representation to the designated Board member in regard to his or her exclusion or the investigation.
<b>4. Duties and Areas of Responsibility</b>	<p>The Board member's responsibilities include:</p> <ul style="list-style-type: none"> <li>• Receiving reports and reviewing any continued exclusion from work;</li> <li>• Considering representations from the practitioner about his or her exclusion;</li> <li>• Considering any representations about the investigation</li> </ul>
<b>5. BTHFT Perspective</b>	<p><b>Executive Lead/s</b>        Ray Smith, Chief Medical Officer        Pat Campbell, Director of HR</p> <p><b>Related Committees/Groups</b>        N/A</p> <p><b>Key Contacts</b>        N/A</p> <p><b>Key Data Sources</b>        Disciplinary reports to closed Board        Exclusion reports to closed Board</p>

<b>6. Appointment Process &amp; Tenure</b>	The Chairman must designate a Non-Executive Director, “the Designated Member” to oversee each case.
<b>7. Next Review Date</b>	Role description to be reviewed in September 2023.

DRAFT